



APPLICANT SCREENING REQUEST

On behalf of _____ (“Client”), I hereby request that Hire Up
(Client Company Name)

obtain screening reports as noted below in conjunction with the possible employment of

_____ (“Applicant”).
(Print Applicant Name)

REQUESTED REPORTS

- Consumer Credit Report
- California Department of Motor Vehicles Report
- Drug Testing
 - 5 panel or
 - 7 panel or
 - 10 panel
- Criminal Convictions (*excluding certain marijuana-related offenses, as specified by law*) in
 - the county of _____; or
 - all California counties; or
 - Nationwide
- Education Verification from _____
(Name of School)
- Other = Specifically described as:

Requested services will be conducted for the additional fees as agreed.

It is agreed that Hire Up and its agents are not responsible for the accuracy or completeness of the information contained in any report. I release Hire Up and its agents from all liability claims, and lawsuits with respect to the information obtained and released from any and all of the sources utilized.

Authorized Client Representative:

Date _____

Signature _____

Print Name _____

Pricing as follows:

Criminal (up to two counties, per name)	\$60	Driving Record Check	\$6
Employment Credit Check	\$15	Reference Check (per employer)	\$10
Educational verification (per school)	\$15	Drug Screen – five panel	\$25
Sex Offender – Nationwide	\$12	Medical Review on Drug Screen (typically applicant pays to lab)	\$25
Background Package (criminal search up to two counties with all names, 5 panel drug screen and two reference checks)			\$99